

One to One Student Aide

Founded in 1876, The Children's Home of Kingston (CHK) is a highly personalized, multi-service agency serving the needs of youth ages 8-21, who are experiencing difficulty at home, in school, or in their community. CHK has five residential cottages, a group home, a supervised independent living program, and an approved special education school (Grove Street Academy) that is located on our main campus. The Grove Street Academy is our campus educational facility for youths in our residential and day programs, grades 4 to 12. All teachers are NYS certified, and our school is regulated and approved by the NYS Education Department.

This position reports to the Director of Education and Assistant Director of Education and is responsible for functioning as an integral part of the education team by assisting the teacher in providing support for students with special needs.

Specific Duties

- Works with students on a one-to-one basis and in small groups in all academic areas.
- Assists pupils in the use of available instructional resources.
- Assists in providing for the individual needs, interests and talents of the students.
- Performs appropriate duties as prescribed by the program administration, such as lunch duty/detention duty.
- Assists in clerical tasks related to the program, such as copying, correcting work, writing observations and incident reports.
- Assists in escorting students to and from special events and/or activities.
- Shares in the responsibility for the efficient/effective operation of the program.
- Assists in maintaining good group management.
- Assists in the continuous evaluation of students.
- Assists in dealing appropriately with non-acceptable behavior.
- In a teacher's absence, the assistant is expected to take charge of the daily routine of the classroom.
- Implements Therapeutic Crisis Intervention
- All other duties as mutually agreed.

Minimum Education & Training Requirements

High school diploma or equivalent

Must take a mandatory Crisis Intervention Course as well as a refresher course every six months.

Understanding of and ability to work with persons with diverse needs and from diverse cultures.

AAP/EEO Statement

The Children's Home of Kingston, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates without regard to race, color, religion, sex, pregnancy (including childbirth, lactation and related medical conditions), national origin, age, physical and mental disability, marital status, sexual orientation, gender identity, gender expression, genetic information (including characteristics and testing), military and veteran status, and any other characteristic protected by applicable law. The Children's Home of Kingston believes that diversity and inclusion among our teammates is critical to our success as a healthcare organization, and we seek to recruit, develop and retain the most talented people from a diverse candidate pool.