

NYS Uncertified Teaching Assistant

Position Responsibilities:

In a manner consistent with CHK's Mission Statement and applicable laws and regulations, an employee in this position shall:

- Plan and deliver engaging, effective instruction aligned with NYS Learning Standards and
- Works with students under the direction of classroom teacher
- Assists students with school resources
- Escorts students to and from lunch, specials, and other activities
- Shares responsibility for effective classroom operations and student management
- Assists teachers in planning and executing instruction, assessing student progress, administering assessments, and managing student behavior
- Fill in for teachers' absence, may be asked to carry out teaching duties
- Reviews and carries out services and accommodations as outlined in students' Individual Education Plan (IEP) and Behavior Intervention Plan (BIP)
- Communicates with colleagues, supervisors, parents, and residential staff as needed regarding student progress
- Performs other duties as assigned by administration such as breakfast duty, ISS duty, and bus duty
- Reports incidents as needed and in compliance with school protocol
- Implements Therapeutic Crisis Intervention (TCI) techniques effectively and consistently
- Participates in and promotes the school's Positive Behavior Interventions and Supports (PBIS) program
- Attends all trainings and meetings as required by administration

Essential Skills and Experience:

- Ability to speak, read, and writes English fluently, which allows full communication with agency staff and 3rd parties.
- Ability to perform highly exacting work, complex in nature, and to exercise sound judgment.
- Ability to evaluate facts, interprets results, and makes recommendations.
- Ability to use sound judgment while following agency policies, practices and procedures.

Education, Training and Experience:

- High school diploma or equivalent
- Experience working with students with various cultural backgrounds

Physical Demands and Work Environment:

- Prolonged periods standing and walking throughout school and classroom
- Must be able to lift up to 45 pounds at a time
- Must be able to kneel, sit, stand, crawl, push, and pull to assist and teach children throughout the day